

# Consent to Release Education Records - College Transfer Reports

## Common Application, Coalition Application, and University-Specific Transfer Reports

The University of Oregon shall obtain written consent from students before disclosing any personally identifiable information from their education record. Such written consent for disclosure must: (a) specify the record(s) to be released; (b) state the purpose of the disclosure; (c) identify the party or class of parties to whom disclosure may be made; and (d) be signed and dated by the student. All such consents shall be maintained in the education record of the student.

In accordance with state and federal laws, I hereby consent to the release of my University of Oregon educational records as stated below:

### Specific records to be released:

- Cumulative GPA, and date range of cumulative GPA
- Graduation Date (if available)
- Academic Standing
- Eligibility to return to the University of Oregon
- Disciplinary violations related to academic or behavioral misconduct, that resulted in applicant's probation, suspension, removal, dismissal, or expulsion from the University of Oregon
- Conviction of a misdemeanor, felony, or other crime (if known by University of Oregon)
- Approximate date of each disciplinary incident, and explanation of circumstances

### Purpose for the release:

- These records support the below-named student's "Common Application", "Coalition Application", or other similar university "College Transfer Report" for admission to the colleges and universities specified below.

**Party or class of parties to whom the records are being released.** Please indicate whether the college transfer report(s) is to be mailed or emailed and to whom the document(s) should be addressed to.

Printed Name: \_\_\_\_\_

UO ID: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Handwritten signature is required**

*Complete one form each time you want your records released; complete additional consent forms if you need space for more addresses. UO's Student Records Policy does not provide for blanket releases.*

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### Office Use Only below

Staff initials \_\_\_\_\_

Date \_\_\_\_\_

Records Released \_\_\_\_\_

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